

THE SCHOOL BOARD OF
ESCAMBIA COUNTY, FLORIDA
J.E. HALL EDUCATIONAL SERVICES CENTER
30 EAST TEXAR DRIVE
ROOM 160
PENSACOLA, FLORIDA

REGULAR MEETING AGENDA
JUNE 18, 2013
5:30 P.M.

Meeting was advertised in the *Pensacola News Journal* on May 31, 2013 - [Legal No. 1599580](#)

INVOCATION AND PLEDGE OF ALLEGIANCE

PUBLIC FORUM

NOTE: [Request to Speak Forms](#) are available at the entrance table. All speakers wishing to address the Board are asked to fill out a form and turn it in at the front of the room. All speakers are limited to two minutes.

I. CALL TO ORDER/ADOPTION OF AGENDA

II. COMMITTEE/DEPARTMENTAL REPORTS

1. PTA Presentation
2. Recognition of Energy Star School Awards

III. PROPOSED ADDITIONS OR REVISIONS TO SCHOOL DISTRICT RULES

A. Rule(s) Adoption

1. [Notice of Intent to Adopt Amendments To Rules and Procedures Of The District School Board: Chapter 5, Business Affairs](#)

B. Permission to Advertise

1. [Notice of Intent to Advertise Naming the Media Center at Pine Forest High School the Hazel H. Scales Media Center](#)

AMENDED/ADD 2. [The School Board of Escambia County, Florida Notice of Intent to Modify, Change and/or Delete School Attendance Zone Boundaries](#)

THE FOLLOWING ITEM WILL BE MOVED FORWARD: *Administrative Appointments [Item VII.B.1]*

IV. APPROVAL OF MINUTES

1. [05-16-13 SPECIAL WORKSHOP](#)
2. [05-17-13 REGULAR WORKSHOP](#)
3. [05-21-13 REGULAR MEETING](#)

V. CONSENT AGENDA

A. CURRICULUM

1. [Carl D. Perkins Secondary, Section 131, Fiscal Year 2013-2014](#)
2. [Adult General Education and Family Literacy](#)
3. [Carl D. Perkins, Postsecondary, Section 132, Fiscal Year 2013-2014](#)
4. [Contract Between Workforce Escarosa, Inc. and the School Board of Escambia County, Florida for Youth Services, WIA 2013-2014-04](#)
5. [Contract for Services Between the School Board of Escambia County, Florida and the Children's Home Society of Florida, Western Division](#)
6. [State of Florida Voluntary Prekindergarten Education Program Statewide Provider Agreement](#)

AMENDED

7. [Cooperative Agreement Between the Florida Department of Health in Escambia County and the School Board of Escambia County, Florida](#)
8. [Student School Entry Health Examinations Contract Renewal Between the School Board of Escambia County, Florida and the Escambia Community Clinics, Inc.](#)
9. [Contract for Services Between EscaRosa Coalition on the Homeless and School Board of Escambia County, Florida](#)
10. [Electronic Data Sharing Agreement Between Dept. of Children and Families; FamiliesFirst Network of Lakeview Center, Inc.; and School Board of Escambia County](#)
11. [Cooperative Agreement Between Lakeview Center, Inc. and the School Board of Escambia County, Florida](#)

B. FINANCE

1. [Check Register for May 2013](#)
2. [Recap of General Fund Reserves \(Non-Categorical\) for May 2013](#)
3. [Resolutions to amend District School Budget:](#)
 - a) [Resolution 9 – General Operating Fund](#)
 - b) [Resolution 9 – Special Revenue – Federal Programs](#)
 - c) [Resolution 9 – Capital Projects Fund](#)
 - d) No item submitted – Special Revenue – Food Service Fund
 - e) No item submitted – Debt Service Fund
 - f) No item submitted - Targeted ARRA Stimulus Fund
 - g) [Resolution 4 - Race to the Top Fund](#)
4. Legal Services:
[General Fund](#)
 - a) The Hammons Law Firm \$ 1,953.00
 - b) The Hammons Law Firm \$ 1,147.00
 - c) The Hammons Law Firm \$ 124.00
 - d) The Hammons Law Firm \$ 124.00
 - e) The Hammons Law Firm \$ 5,385.40
 - f) The Hammons Law Firm \$ 77.50
 - g) The Hammons Law Firm \$ 247.20
 - h) Ellen D. Odom \$ 550.00
 - i) Ellen D. Odom \$ 1,075.00
5. Legal Services:
[Risk Management Fund](#)
The Hammons Law Firm \$ 6,007.99
6. [Scrap List I for June 2013](#)
7. [Auction List I for June 2013](#)
8. [Financial Status Report: Employee Benefit Trust Fund](#)
9. [Financial Statements – Revenue and Expenditure Update](#)
10. [Statement from Florida Association of District School Superintendents for 2013-2014 annual dues](#)
11. [Donation of Obsolete Functional Computers](#)

C. HUMAN RESOURCE SERVICES

1. Instructional/Professional
 - a. [Appointments](#)
 - b. Reappointments
 1. Annual
-None
 - c. Transfers
-None
 - d. Out-of-Field
 1. Appointments
-None

- 2. Reappointments
-None
- 3. Transfers
-None
- 4. Other
-None

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- e. Resignations/Retirements/Other
- f. Leaves of Absence
- g. Special Requests

1. Approve Vicki Crawford to receive her regular hourly rate of pay funded by Race To The Top – Local Instructional Improvement System, to prepare and provide Schoolnet Training to teacher representatives from various schools, from July 1, 2013 through August 2, 2013, a total of 60 hours.
2. Approve Sandra Daniels to receive her regular hourly rate of pay funded by SAI-Beyond 180 Days, to serve Visually Impaired students both at Escambia Westgate Center and in the student’s home, who are receiving Extended School Year (ESY), from July 1, 2013 through July 25, 2013, a total of 48 hours.
3. Approve the following employees to receive their regular hourly rate of pay funded by IDEA Part B Entitlement, to teach students enrolled in ESY program at Lakeview Center, from July 1, 2013 through July 25, 2013, a total of 88 hours per employee:

Gillard, Vivian	King, Sherry
Howard, Elizabeth	Tarkus, Sarah
4. Approve Stephanie Collins and Renee Khatena to receive their regular hourly rate of pay funded by Migrant Pre-K School Readiness/Transition, to work as Pre-K teachers in the extended year migrant prekindergarten program at McMillan Community Learning Center, from July 8, 2013 through July 11, 2013, a total of 26 hours per employee.
5. Approve Georgia Seitz to receive her regular hourly rate of pay funded by Migrant Reading & Writing Tech Camp, to work as a teacher for migrant tech camp students at McMillan Community Learning Center, from July 8, 2013 through July 11, 2013, not to exceed a total of 26 hours.
6. Approve Rebecca L. Mead to receive her regular hourly rate of pay funded by SAI Operational Cost – Regular Term, to work at Brown Barge Middle School with low-performing sixth grade students on reading and writing in an interdisciplinary format that also incorporates other subject areas, in preparation for Brown Barge’s curricular format, from June 5, 2013 through June 13, 2013, a total of 56 hours.
7. Approve Rebecca Powers to receive her regular hourly rate of pay funded by SAI-Beyond 180 Days, to serve Visually Impaired students both at the Hall Center and in the student’s home, who are receiving Extended School Year (ESY), from June 10, 2013 through August 1, 2013, a total of 68 hours.
8. Approve H. Alan Bond to receive his regularly hourly rate of pay funded by SAI-Beyond 180 Days, to teach students enrolled in the District ESY program, from July 1, 2013 through July 25, 2013, a total of 88 hours.
9. Approve the following employees to receive their regular hourly rate of pay funded by Summer Reading Allocation, to work in the 2013 3rd Grade Summer Reading Camp (SRC), from June 6, 2013 through July 17, 2013:

<u>Beulah Elementary School</u>	<u>Oakcrest Elementary School</u>
Chandler, Kimberly	Bonifay, Linda
Coker, Jo	DeWise, Maria
Jurczak, Theresa	Edmonson, Michelle

AMENDED

Keszhelyi, Gena
Nott, Jenny
Roby, Amy
Scarborough, Melanie
Schubert, Steve

Blue Angels Elementary School

Aiken, Kimberly
Barnes, Pam
Brooks, Rachel
Corrigan, Anne
Johnson-Williams, Rachel
Padgett, Dynita
Perryman, Elise
Porterfield, Patrice
Quarells, Barbara
Quenan, Beth
Rose, Tim

Holm Elementary School

Dean, John
Dean, Rosa
Edwards, Mary Ann
Lowry, Tabatha
Samaras, Mary
Schreiber, Sharron
Sluka, Annmarie
Stephens, Cindy
Wright, Etter

Molino Park Elementary School

Cromer, Anise
Evans, Quinn
Gainey, Wynell
Repine, Wanda

Herber, John
Jones, Lenore
Murphy, Vicki
O'Connor, Tracey
Saunders, Ouida
Williams, Stella
Womack, Tamiko

Pine Meadow Elementary School

Adams, Jackie
Dorman, Susan
English, Jeanette
Garrison, Pamela
Harvey-Thomas, Sylvia
Potter, Karen
Robar, Heidi
Watts, Jay

Substitutes

Cebula, Pamela
Fairhurst, Lora
Mack, Felicia
Nicks, Angela
Robinson, Gina

10. [Approve the following employees to receive their regular hourly rate of pay funded by School Improvement Grant 1003\(g\)-Weis/Montclair to attend the Differentiated Small Group Instruction/Whole Brain Instruction/Common Core Training Workshop at Montclair Elementary School, from July 29, 2013 through August 1, 2013, a total of 24 hours per employee:](#)

Austin, Nichole
Bookheimer, Sarah
Branscomb, Lisa
Campbell, Keri
Catanese, Laura
Chalanczuk, Edelsa
Cox, Jakera
Duren, James
Ezell, Holly
Freeman, Betsy
Gardner, Inette
Goble, Diana
Graber, Ryan
Guernsey, Kristen
Hawks, Malinda
Hicks, Frank

Killette, Brenda
Lovely, Kathryn
Mack, Monica
McMillan, Emily
McMillan, Lisa
Morris, Tonya
O'Brien, Veronica
O'Neal, Jamila
Perkins, June
Roby, Deborah
Rood, Rebecca
Sykes, LaTris
Thompson, Carla
Tindell, Sunday
Turner, Donald Alan
Walker, TiAna

Hill, Shirley
Jones, Cheryla

West, Gillian
Young, Qureshia

11. [Approve Wanda Rankin to receive her regular hourly rate of pay funded by SAI-Beyond 180 Days, to serve students receiving ESY in the hospital or homebound setting, from July 1, 2013 through July 29, 2013, a total of 88 hours.](#)
12. [Approve the following employees to receive their regular hourly rate of pay funded by Dori Slosberg Driver Education Safety Act, to teach the Summer School Drivers Education Program at Washington High School, from June 5, 2013 through June 27, 2013, a total of 67.5 hours per employee:](#)

Bragg, Donald Keith	Lashley, Andy L.
Cooper, James David	McDonald, Jason W.
Hinton, Benjamin E.	Williamson, Frank
Humphreys, Sr., Mark A.	
13. [Approve Cynthia Dils to receive her regular hourly rate of pay funded by SAI-Beyond 180 Days, to serve Visually Impaired students both at the Hall Center and in the student's home, who are receiving Extended School Year \(ESY\), from July 1, 2013 through July 25, 2013, a total of 68 hours.](#)
14. [Approve Lisa Wright to receive her regular hourly rate of pay funded by SAI-Beyond 180 Days, to serve Visually Impaired students both at Escambia Westgate Center and in the student's home, who are receiving Extended School Year \(ESY\), from July 1, 2013 through July 25, 2013, a total of 24 hours.](#)
15. [Approve Deborah Roby to receive her regular hourly rate of pay funded by School Improvement Grant 1003\(g\)-Weis/Montclair, to work at Montclair Elementary School to image and distribute new technology equipment and computers, from July 15, 2013 through July 25, 2013, a total of 60 hours.](#)
16. [Request for the addition of two \(2\) early release days to the 2013-2014 school calendar for elementary and middle schools in conjunction with high school semester exam schedules as follows:](#)
 - The last day before Christmas Break (i.e., December 20, 2013)
 - The last day of school (i.e., May 30, 2014)
17. [Approve the following employees to receive payment funded by SAI-Beyond 180 Days, in the amount of \\$130 per student for courses successfully completed, to provide virtual instruction to teach 8th grade and EOC courses for credit recovery purposes, from June 5, 2013 through August 9, 2013.](#)

Avery, Angela	Nickerson, Tracey
Butler, Susan	Nodhturft, Minnette
Cather, Charles	Novotny, Jerrod
Jackson, Genea	Quinn, Linda
Kitchens, Jennifer	Rayburn, Kim
Lowery, Jeremy	Withycombe, Robin
McCaskill, Jeff	Yonker, Kim
18. [Approve Edward Simpkins to receive his regular hourly rate of pay funded by Workforce Education, to work at George Stone Technical Center to provide assistance in the registration of PSAV and Adult Program students, and assist in the follow-up of current adult program students, from July 8, 2013 through August 1, 2013, a total of 80 hours.](#)
19. [Approve Steve Miller to receive his regular hourly rate of pay funded by SAI Operational Cost – Regular Term, to work at Washington High School to reimaging all computers, upgrade Windows](#)

7, LAN School deployment and new teacher sign-in setup, from June 10, 2013 through July 28, 2013, a total of 80 hours.

20. Approve the following employees to receive their regular hourly rate of pay funded by General Fund Overtime & Extra Pay, to work at all elementary schools to barcode all of the District's new textbooks in ELA, from July 8, 2013 through July 31, 2013, a total of 144 hours per employee:

Campbell, Kenneth

Gardner, Inette

Cribbs, Beth

Whitlow, William Todd

21. Approve Anthony Wiggins to receive his regular hourly rate of pay funded by Workforce Education, to work at George Stone Technical Center to evaluate, repair, and install computer hardware and software in classrooms in addition to maintaining the school website, from July 8, 2013 through August 1, 2013, a total of 80 hours.
22. Approve Karen Hutchinson to receive her regular hourly rate of pay funded by Title I-Part D, to work at the Jail providing continued instruction through the summer for students in the Escambia County Jail (Compass Learning, FLVS and EVS), from June 5, 2013 through August 2, 2013, a total of 315 hours.

AMENDED

23. Ratification of the 2013-~~2016~~ 2015 Master Contract between the School District of Escambia County and the Escambia Education Association.

AMENDED

24. Ratification of the 2013-2016 Master Contract between the School District of Escambia County and the Union of Escambia Education Staff Professionals, FEA, NEA, AFT.

2. Educational Support Personnel

- a. Appointments
- b. Temporary Promotions
- c. Resignations/Retirements
- d. Terminations
- e. Leaves of Absence
- f. Special Requests
 1. For Board Information: Reporting the death of Jeffrey B. Myles, Maintenance Mechanic I, Maintenance Services, on April 29, 2013

3. Risk Management

- a. TSA Consulting Group, Inc. 403(b) Plan Document and 403(b) Adoption Agreement
- b. United HealthCare Insurance Company Financial Renewal Amendment
- c. Property, Boiler and Machinery and Crime Insurance

4. Employee Services

-No items submitted

5. Affirmative Action

-No items submitted

D. PURCHASING

ITEMS PREPARED BY PURCHASING:

1. Bid Award: First Aid Supplies, Bid #132404
2. Bid Award: Food Processing: USDA Commodities, RFP #132503
3. Bid Renewal: Interpreter Services, Bid #120301
4. Bid Renewal: Courier Services, RFP #074101
5. Bid Renewal: Travel Agency Services, RFP #084002
6. Bid Extension: Produce, RFP #123403
7. Annual Agreement: Florida Virtual School License
8. Annual Agreement Renewal: Workers' Compensation Managed Care Services

9. [Annual Agreement Renewal: Employee Assistance Program](#)
10. [Annual Agreement Renewal: Schoolnet Software](#)
11. [Annual Agreement Renewal: Refuse Collection Services](#)
12. [Fiber Network Maintenance](#)
13. [Teachscape Software Licensing and Professional Services Agreement](#)
14. [Annual Agreement: K12 Virtual School Program Curriculum and Materials](#)
15. [Zendesk Licensing Subscription](#)
16. [Microsoft Enrollment for Education Solutions Agreement](#)
17. [Annual Agreement Renewal: IBM Mainframe Equipment Maintenance and System Software Support](#)
18. [Annual Agreement Renewal: Novel Network and GroupWise Software Licenses](#)
19. [Annual Agreement: School Health Services](#)
20. [Annual Agreement Renewal: Mass Notification System](#)
21. [Annual Agreement Renewal: Destiny Library Manager, Media Library Manager and TitlePeek Software for District Libraries](#)
22. [Change Notice #1 to Purchase Order #5631300003 – Finance and Business Services](#)
23. [Change Notice #1 to Purchase Order #633130001 - Exceptional Student Education](#)
ITEMS PREPARED BY FACILITIES PLANNING:
24. [Annual Purchase Agreement Renewal: Fencing at Various Schools Throughout the District](#)
25. [Change Notice #1 to Purchase Order #5421300321 – Hall Center Transportation Department Concrete Repair](#)
26. [Change Notice #1 to Purchase Order #5421300268 – Pleasant Grove Elementary, Blue Angels Elementary, and Bellview Middle Schools Additions and Renovations](#)
27. [Cooler/Freezer Monitoring for Various Schools](#)
28. [Change Notice #1 to Purchase Order #5421300173 – Northview High School PE Facility](#)
29. [HVAC Controls for Kitchen Upgrades – Scenic Heights, Sherwood, Bellview, Montclair, and West Pensacola Elementary Schools, and Pine Forest High School](#)

E. OPERATIONS

1. Facilities Planning
 - A. Final Payments
 1. Workman Middle School 10 Classroom Addition
 2. [West Pensacola Elementary School General Renovations](#)
 - B. Miscellaneous
 1. [Sales Agreement Between the School Board of Escambia County, Florida and Smart Living, LLC and/or its Permitted Assigns](#)
 2. [Pre-Qualification of Contractor](#)
2. School Food Services
 - A. Miscellaneous
 1. [Contract for Off-Site Preparation of Meals – Adoring Addition Pre-K Center](#)
3. Maintenance
 - No items submitted
4. Transportation
 - No items submitted
5. Central Warehouse
 - No items submitted
6. Information Technology
 - No items submitted
7. Protection Services
 - No items submitted
8. Energy Management
 - No items submitted

F. STUDENT TRANSFERS

G. INTERNAL AUDITING

- No items submitted

VI. UNFINISHED BUSINESS
-None

VII. NEW BUSINESS

A. ITEMS FROM THE BOARD

1. [Agreement Between The School Board of Escambia County, Florida and Donna Sessions Waters, Esquire](#)
– Jeff Bergosh

AMENDED
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B. ITEMS FROM THE SUPERINTENDENT

1. [Administrative Appointments](#)
2. [Reappointment of Administrative Personnel for the fiscal year 2013-2014](#)
3. [Reappointment of Professional Personnel for the fiscal year 2013-2014](#)
4. [Recommend that employee #0000023552 be suspended without pay for one \(1\) working day beginning Monday, August 12, 2013, based on misconduct as more specifically identified in the notice letter to the employee.](#)
5. ~~Recommend that employee #0000021624 be terminated effective Wednesday, June 19, 2013, pursuant to s.1012.34, Florida Statutes.~~
6. [Recommend that employee #0000006885, currently on leave of absence, be suspended without pay beginning Wednesday, June 19, 2013, pending disposition of criminal charges as more specifically identified in the notice letter to the employee.](#)
7. ~~Recommend that employee #10083 be terminated on Wednesday, May 22, 2013, based on misconduct as more specifically identified in the notice letter to the employee.~~
8. [Recommend that employee #0000025703 be suspended without pay for one \(1\) working day beginning Monday, August 12, 2013, based on misconduct as more specifically identified in the notice letter to the employee.](#)
9. [Recommend that employee #0000001478 be terminated effective Wednesday, June 19, 2013, pursuant to s.1012.34, Florida Statutes.](#)

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C. ITEMS FROM THE GENERAL COUNSEL

-No items submitted

VIII. ADJOURNMENT